## **Ergonomic Injury Record Review**

To root out ergonomic injuries you must be proactive. The first step is to do a record review and create a "snapshot" of worker injuries, so you can analyze causes and identify trends.

## **HOW TO USE THIS TOOL**

Use and adapt this form to use at your workplace to perform an effective records review or ergonomic injuries.

## A. REVIEWER IDENTIFICATION

Team Leader: Tel. No.: Record Reviewer: Tel. No.:
Department:
B. RECORD IDENTIFICATION
Employee Name (or Record ID number if confidential):
Employee Job Title:
Record Reviewed:
[ ] OSHA or OHS form (specify)
[ ] Incident report
[ ] Workers' comp claim
[ ] Other ( <i>specify</i> )
Record Date:

## C. INJURY IDENTIFICATION

Injury								Date:	
Injury Type					part(s)		affected):		
	place Location						Ι	injury:	
Activity						When	In	ıjured:	
Type of Descrial									
Reviewer's	s Signa	ature: _							
Date:									