

Site Safety Inspections Infographic

The infographic is titled "Workplace Inspections" and features a central illustration of two workers in hard hats and safety vests. One worker is holding a magnifying glass over a circular graphic titled "WHY INSPECT?". The other worker is holding a clipboard labeled "INSPECTION". Below the title, a warning icon is followed by text explaining the purpose of inspections. To the right, a box lists "TYPES OF INSPECTIONS". Below that, a section titled "HAZARDS TO LOOK FOR" lists various hazard categories with corresponding icons. On the right side, a box titled "INSPECTION TIPS" provides several key guidelines. At the bottom left, there is a form titled "INSPECTION REPORT" with fields for location, date, and a table for observations.

Workplace Inspections

help to identify and record hazards for corrective action. Regular inspections are an important part of your workplace health and safety program.

WHY INSPECT?

- Listen to concerns
- Gain further understanding of jobs and tasks
- Identify existing and potential hazards
- Determine underlying causes of hazards
- Recommend corrective action
- Monitor steps taken to eliminate hazards or control the risk

TYPES OF INSPECTIONS

- Ongoing/daily
- Pre-operation
- Periodic

HAZARDS TO LOOK FOR

- Safety:** inadequate machine guards, unsafe conditions or practices
- Biological:** viruses, bacteria, fungi, parasites
- Chemical:** solids, liquids, vapours, gas, dust, fumes, mists
- Ergonomic:** repetitive and forceful movements, awkward postures, workstations, tools, equipment
- Physical:** noise, vibration, energy, weather, temperature, electricity
- Psychosocial:** stress, burnout, bullying, harassment, violence

INSPECTION TIPS

- Look up, down, around and inside.** Be methodical and thorough.
- Clearly describe each hazard** and its exact location in your notes as you find them. Take photos if needed.
- Draw attention** to the presence of any immediate danger.
- Shut down and "lock out"** any hazardous items that cannot be brought to a safe operating standard until repaired.
- Never ignore any item** because you do not have knowledge to make an accurate judgement of safety.
- Ask questions,** but do not unnecessarily interfere with work activities or create a potentially hazardous situation.
- Do not operate equipment.** Ask the operator for a demonstration.
- Consider what will happen** if the item is both stopped and moving.
- Factor in the way the work** is organized and the work pace.
- Do not rely on your senses.** You may have to measure levels of exposure to chemicals, noise, radiation or biological agents.

INSPECTION REPORT

Inspection Location: _____ Date: _____
Department/Area Covered: _____ Time: _____

Observations				For Future Follow-up			
Location	Hazard	Report Area	Priority	Responsible Party	Proposed Action	Action Taken	Date

Copies to: _____ Inspected by: _____

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