Fire Safety Checklist

Inspection date _____

Inspected by _____

Topic	Yes	No	Comments
Cords, connections and other electrical equipment are in good condition, free of defects and damage			
Wiring is adequate to handle the electrical load			
Flammable liquids, such as solvents, are stored in the proper containers in well ventilated areas away from sources of ignition			
Whenever possible, non-flammable substitutes are used			
Materials which can burn, such as paper or fabric, are kept away from sources of ignition – i.e. ovens, heaters			
Combustible materials are kept away from exit routes, stairways and halls			
Compressed gas cylinders are a safe distance from ignition sources			
Surfaces, such as ceilings, and equipment, such as dryers, are free of lint and dust			
Smoking is confined to designated areas and deep no-tip ashtrays are used			
Fire extinguishers and other firefighting equipment are serviced and maintained regularly			

Workers are trained to locate and use fire extinguishers			
Fire drills are held regularly			
Exit routes are clearly marked			
Sprinklers and other emergency devices are kept free of obstructions			