

COVID-19 Checklist for Transportation/Construction Employers and Employees

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Know the Symptoms of COVID-19



- ☒ Coughing;
- ☒ Fever;
- ☒ Shortness of breath, difficulty breathing; and
- ☒ Early symptoms may include chills, body aches, sore throat, headache. If you develop a fever and symptoms of respiratory illness, **DO NOT GO TO WORK** and call your health-care provider immediately. Do the same thing if you come into close contact with someone showing these symptoms.

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- ☒ Develop a COVID-19 Exposure Action Plan.
 - ☒ Conduct safety meetings (toolbox talks) by phone if possible. If not, instruct employees to maintain 6-feet between each other. The foreman/supervisor will track attendance verbally rather than having employees sign an attendance sheet.
 - ☒ Access to the job site and work trailer will be limited to only those necessary for the work.
 - ☒ All visitors will be pre-screened to ensure they are not exhibiting symptoms of COVID-19.
 - ☒ Employees, contractors, and visitors will be asked to leave the jobsite and return home if they are showing symptoms.
 - ☒ Provide hand sanitizer and maintain Safety Data Sheets of all disinfectants used on site.
 - ☒ Provide specific personal protective equipment (PPE) to any employees assigned cleaning/disinfecting tasks.
 - ☒ Talk with business partners about your response plans. Share best practices with other businesses in your communities (especially those in your supply chain), chambers of commerce, and associations to improve community response efforts.

Employer Responsibilities

