

Walking and Working Surfaces Checklist

Use this checklist as a starting point and edit the list as necessary for location specific regulations and work performed.

Yes	No	Description
		Maintain all passageways, storerooms, and service rooms in a clean, orderly and sanitary condition?
		Maintain all floors in a dry condition, or, when wet processes are utilized, use the appropriate drainage system, mats, grating, etc.?
		Clean up chemical spills using an appropriate absorbent material.
		Post caution signs for all wet floors. Select signs with large open bottoms to cover hazards.
		Patch parking lot potholes.
		Use non-slip stair treads and landings with abrasive stair nosing.
		Use absorbent walk-off mats at all doorways leading to the outside.
		Use low-profile, highly abrasive matting in areas where grease and oil are present.
		Ensure that there are no protruding nails, splinters, holes or loose boards in every floor, work place and passageway?
		Ensure that all aisles and passageways are appropriately maintained, marked, and are sufficiently wide where mechanical equipment is used?
		Installed the required covers and/or guardrails to protect employees from pits, ditches, tanks, etc.?

		Marked each floor and/or roof with the maximum load rating limits?
		Guarded each floor and wall opening with the appropriate safety device?
		Installed standard stair railings or handrails on every flight of stairs with four or more risers?
		Installed approved, fixed industrial stairs where employees' work operations require regular travel between levels?
		Use approved portable ladders in conjunction with the appropriate safety precautions?
		Installed cages or a ladder safety device on fixed ladders longer than 20 feet up to a maximum unbroken length of 30 feet?
		Provided the required landing platforms for fixed ladders longer than 20 feet?
		Regularly inspect all ladders, and ensure that the pitch of fixed ladders does not exceed 90 degrees?
		Use scaffolding in an approved manner?
		Use manually propelled ladder stands and scaffolds in an approved manner?
		Secure all portable dock boards?
		Post written slip/fall prevention and accident handling policies employee bulletin boards.
		Be specific when recommending appropriate safety footwear and select only slip-resistant soles.

Signature **of** **Inspector:**

Location: _____

Date: