Injury and Illness Prevention Plan Self-Assessment

An Injury and Illness Prevention Program (IIPP) is a written workplace safety program that addresses hazards in the workplace. You may also see it called an Accident Prevention Program or something similar. The goal is the same – save lives, save money, and comply with regulations (in some areas an IIPP is required).

There are certain elements common to most IIPPs. Use this self-assessment from CalOSHA to check if your current IIPP is effective or to help you create and implement a new one. Edit and revise as needed.

IIPP Elements	Requirements	Written	Implemented	Effective	Comments/Suggestions
Responsibility	Persons with authority/responsibility for implementing program identified				
Compliance	System for ensuring employees comply with safe and healthful work practices				
Communication	System for communicating safety and health in a form understandable by all				
Hazard Assessment	Procedures for identifying/evaluating hazards				
Incident Investigation	Procedure to investigate injuries, illnesses, near misses				
Hazard Correction	Methods for timely correction of unsafe work conditions/practices – based on hazard severity				
Training & Instruction	Training to instruct on general and job-specific safety/health practices				

Recordkeeping	Adequate documentation for inspections, training, regulatory requirements				